

Yorkshire Society of Obstetric Anaesthetists (YSOA)

Minutes of Launch Meeting

Date: Wednesday 26th September 2012

Venue: Weetwood Hall, Otley Road, Headingley, Leeds.

Present: S Saxena, Z Rafique, L Hawthorne, J Charlton, A Quinn, R Gill, R S Newton, D Kurup, I Sivandan, E Offori, N Syed, V Nadella, C Thomas, M Williams, A Lansbury, D Odedra, C Smith, A Vipond, S Smith, M Purva, I Ahmed, M Diacon

Apologies: K Woods, J Brook, J Bembridge, B K Reddy, H Ellwood, N Singh, A Christian, C Kelly, V K Gopinath, P Bamber, N Freeman, K Prince, P B Smith

1. **Welcome:** Dr Purva opened the session and thanked all for taking time to attend the meeting. She appraised the group regarding evolution of concept of a society that will increase cooperation and collaboration between anaesthetists, working within Yorkshire deanery, who have specialist interest in obstetrics.
2. **YSOA: The big question why?** Dr Vipond outlined the objectives and purpose of YSOA, including sharing guidelines, good practices, co-ordinating research and audit, continued professional development activities and increasing collaboration and cooperation in delivery of training and education.
3. **Focus group discussion:** The delegates than split into 3 groups to discuss three main areas where collaboration through YSOA could contribute to including;
 - a. Contribution towards clinical care facilitated by A Quin from Leeds.
 - b. Contribution towards training facilitated by I Sivandan, Dewsbury.
 - c. Contribution towards Yorkshire obstetric anaesthesia study day, facilitated by S Smith, York.
4. **Open Forum:** Dr Hawthorn than feedback the delegates on action plan from focus group discussions.
5. **Clinical care:** It was agreed that YSOA could be used to increase collaboration between various obstetric departments regarding introduction of NPSA non-luer spinal and epidural needles. This collaboration could take various forms;
 - a. Working towards a single non-luer connector system. Although it was recognised that it might be difficult to achieve this, however, at the least there should be increased sharing of data, expertise and experience in relation to use of these new system between units.
 - b. It was discussed that all units within the region collects data on obstetric anaesthesia but characteristics of data capture and system used to capture from unit to unit. It was recognised that YSOA could work towards standardisation of data collected in each unit, irrespective what system; electronic or paper, is used. This will allow amalgamation of data from different units for detailed analysis and learning from it.

- c. A clinical resource page could be incorporated within YSOA website that will allow sharing of good practices, guidelines and protocols for units.
- 6. Training & education:** It was agreed by the delegates that YSOA could contribute towards both training in obstetric anaesthesia and CPD activities;
- a. Obstetric anaesthesia simulation course, which is currently run in Bradford, Hull and York. All sites use a single curriculum; manual & scenarios, for the course. The OASC is a classic example of successful collaboration and cooperation between consultants from different units.
 - b. A pocket book for obstetric anaesthesia emergencies has been developed by the OASC group and is currently in press. It was envisaged that pending endorsement by YSOA, it could be introduced to all units as quick reference guide for trainees.
 - c. YSOA website could provide a portfolio of courses available within the region.
 - d. YSOA could be used to develop further and reduce duplication of similar courses within region through faculty exchange and increased collaboration.
 - e. YSOA could assist and promote trainee exchange program for advance training in obstetric anaesthesia. For example advance trainee in Hull could spend some time in Leeds or Sheffield units and vice versa. This will broaden experience in and exposure to obstetric anaesthesia.
- 7. Yorkshire obstetric anaesthesia study day:** Delegates were appraised regarding success of Hull & York obstetric anaesthesia study day (5 years in running) as region's well attended CPD event, accredited for 5 points by RCOA. It is organised every year in April after Easter. It was agreed that the study day could expand further, under YSOA, with representation in organising committee from all three Yorkshire regions; West, East and South. The current organising committee (M Purva, S Smith, A Vipond and I Ahmed) welcomed C Smith, L Hawthorne and S Saxena to the organising committee for the 2013 meeting under YSOA banner.
- 8.** It was agreed that extended committee should commence working towards organisation of 2013 meeting with immediate effect. It was also agreed that the Study day should rotate between West, East and South Yorkshire to reflect inclusiveness and widen participation.
- 9. Constitution:** Finally the delegates discussed and edited the proposed constitution (attached as appendix A) for the Society.
- a. Invitation to join the YSOA would be send to all anaesthetists with interests in obstetric anaesthesia through contact person (appendix B) in each hospital within Yorkshire & Humberside deanery.
 - b. Following registration, all members would be invited to send for nominations to be elected as officers of the YSOA.
 - c. Once elected, the officers of the society would be empowered by the constitution to appoint regional representatives and members of subcommittees as and when required.

YSOA liaison person (Pending election of officers)

Dr Iftikhar Ahmed

Email: iftikhar.ahmed@hey.nhs.uk

Yorkshire Society of Obstetric Anaesthetists (YSOA)

The Constitution

1. The society hereafter shall be named “Yorkshire Society of Obstetric Anaesthetists”.
2. Registered address of the society will be situated in the area falling under the Yorkshire and Humber Deanery which includes the regions of East Yorkshire, West Yorkshire and South Yorkshire
3. **Acronym and Logo:** YSOA (pronounced as *wy-so-aa*) logo once approved will be used for all YSOA business purposes, including the website.
4. **Aims: of the Society** are four fold;
 - a. To *promote* communication and encourage partnerships between obstetric anaesthetists to further contribute towards the delivery of highest standards of obstetric care within Yorkshire region.
 - b. To strengthen links within the schools of anaesthesia for the provision of high quality training in obstetric anaesthesia within Yorkshire region.
 - c. To support and facilitate multicentre audits, research and CPD activities in the field of obstetric anaesthesia
 - d. To represent and support the interests of anaesthetists working within Yorkshire region.
5. **Membership:** The society will be open for membership to all anaesthetists with an interest in obstetric anaesthesia, working within Yorkshire and Humber Deanery. A voluntary opt in option will be provided. Trainees within the Yorkshire and Humber Deanery will be encouraged to join the society.
6. **Subscription:** In order to encourage participation, initially, to join the society the membership fee will be £0. However, the need to levy a subscription shall be reviewed annually at the annual general meeting.
7. **Officers:** All officers of the Society shall be elected from and by the membership. Until elections are held, the Society should be administered by ad-hoc appointments made by the delegates attending the launch meeting on 26th September 2012, in Leeds.
 - a. Number and composition of officers shall include; president, secretary, treasurer and trainee representatives.
 - b. Duration of office will be for three years, extendable for a further two years
 - c. Regional representatives by appointment will also attend committee meetings
 - d. Subcommittees will be set up to oversee the work of running courses, audit/database activities and running of the annual scientific meeting.
8. **Finances:** Society should maintain a true account of all sums of money received and expended by the society. Account shall be administered by an officer of the society.
 - a. Source of finances shall include membership fees, sponsorship payments and registration fees from delegates.
 - b. Sponsorship and delegate fess shall be decided annually as the AGM.
 - c. The financial year of the Society shall end on the 30th April in each year, to which day the accounts of the Society shall be balanced.

- d. At each AGM, an accounts balance sheet shall be presented to all members of the Society at the AGM.
 - e. All cheques shall be signed by two officers of the Society.
 - f. Treasurer will decide the legal status of the Society.
9. **Secretarial support:** A part time secretary shall be recruited on a contract to support the Society's administrative work.
10. **Annual General Meeting (AGM):** AGM of members and officers shall be held a month after the annual scientific meeting.
11. **Annual Scientific Meeting:** ASM of the society titled "Yorkshire Obstetric Anaesthesia Day" shall be held in 2nd or 3rd week of April each year.
- a. YOAD will be open to all anaesthetists within or outside the Yorkshire region.
 - b. ASM shall be organised in different venues within Yorkshire region to encourage local participation, engagement and partnerships with region's obstetric anaesthesia departments.
 - c. There shall be a Free-Paper session to encourage trainees to present their work.

Yorkshire Maternity Units

City	Contact Person	email
Sheffield	Martin Diacon	martindiacon@gmail.com , martin@diacon.co.uk
Hull	Iftikhar Ahmed	Iftikhar.ahmed@hey.nhs.uk
York	Sue Smith	sue.smith@york.nhs.uk
Dewsbury	Jacqui Brook	jacqueline.brook@midyorks.nhs.uk
Leeds - SJUH	Indu Sivandan	sindu@doctors.org.uk
Leeds - LGI	A L Lansbury	alison_11@yahoo.co.uk
Bradford	Leslie Hawthorne	Lesley.hawthorne@bthft.nhs.uk
Rotherham	Clare Smith	Clare.Smith@rothgen.nhs.uk
Barnsley	Helen Ellwood	helenellwood@nhs.net
Pinderfield	Ann Christian	Ann.Christian@midyorks.nhs.uk
Scunthorpe	Sundeep Saxena	Sandeep.saxena@nhs.net
Huddersfield / Halifax	Matthew Williams	mattgwilliams@doctors.org.uk
Sheffield - Trainee	Kirsty Prince	kirstyprinceis@gmail.com
Grimsby	Kate Wood	kate.wood5@nhs.net
Chesterfield	Amar Jawad	amarjawad@yahoo.co.uk
Harrogate	Jemima Charlton	jemima67@yahoo.co.uk
Doncaster		
Scarborough		
Airdale		

Proposed Timeline

1. Membership registration by 31st October 2012
2. Request for nominations for the election of officers of the Society by 15th November 2012
3. Balloting before Christmas 2012.
4. First inaugural AGM and taking up appointments by 31st January 2013.

Some of the YSOA Enthusiasts at the launch meeting



Front Row: K Prince (Sheffield), V Nadella, C Smith (Rotherham), M Purva (Hull), A Vipond (York), C Thomas (Halifax), D Odedra (Leeds), I Sivandan (Leeds)

Back Row: S Saxena (Scunthorpe), M Diacon (Sheffield), I Kurup, E M Offori (Dewsbury), N Syed (Dewsbury), S Smith (York), M Williams (Halifax), Z Rafique (Hull), L Hawthorne (Bradford), I Ahmed (Hull)